# NIH Technology Transfer Training Guidance

#### Introduction

This guidance provides tips to help alleviate common HHS Learning Portal (LMS) technical issues and points of contact.

### Launching the NIH Technology Training Course

The link to automatically launch this course is <u>NIH Online Technology Transfer</u> (login required). The link is also located on the <u>LMS home page</u> in the NIH Quick Links portlet.

## **Technical Tips**

- PC users, "Internet Explorer" (IE), Firefox and Chrome are compatible.
- Mac users, Safari, Firefox and Chrome are compatible.
- This course requires that pop-ups are enabled.

In order to view your Completed Learning (transcript), please utilize the following reference guide: <u>https://hr.od.nih.gov/hrsystems/benefits/lms/documents/TS04-</u> L\_Viewing\_Your\_Transcript.pdf.

#### **Additional Assistance**

- For LMS technical questions and technical support, submit an HR Systems Support Ticket - <u>https://intrahr.od.nih.gov/wits/index.aspx</u>
- For questions pertaining to the content in the course, please contact your institute's <u>technology transfer office</u>.
- For non-LMS related technical issues with your equipment, please contact the NIH IT Service Desk via <u>http://itservicedesk.nih.gov</u> for assistance